

Online Service Options for Businesses

Virginia Tax offers three ways to securely file and pay your tax returns: [eForms](#), [Business Online Account](#) and [Web Upload](#).

Review the information below to determine the system that best fits the needs of your business:

System Features	eForms	Business Online Account	Web Upload
Cost & Availability	Free – 24/7	Free – 24/7	Free – 24/7
Computer Skill Level	Basic	Intermediate	Intermediate
Log-in & Password	No sign up required to file for one company.	Use a log-in ID and password to file for one company.	Use a log-in email and password to file on behalf of one or multiple companies.
Multiple Forms Supported	Yes (See eForms FAQs for details.)	Yes (See Business Online Account FAQs for details.)	Yes (See About Web Upload for details.)
Required Fields & Calculations	Key required fields listed for filing the return. Required fields are bolded . Most fields are calculated by the system.	Key required fields listed for filing the return. All fields are calculated by the system.	Submit a file with required fields per the Web Upload layout. Modify the order of the layout to match your system. No fields are calculated by the system.
Return & Payment Details	Key return and payment information for each filing period, or save and reuse business and banking information with a Starter Return. (See eForms User Guides for details.)	Key return and payment information for each filing period. Save banking information within your profile.	Create or use an existing file to submit return and payment information together without having to re-key each filing period. (See Web Upload Guide for details.)
Schedule Handling	Key each location on a sales tax schedule separately. Save locations with a Starter Return.	Key each location on a sales tax schedule separately for each filing period. Locations are not saved.	File sales tax schedules for multiple locations simultaneously. Save locations with each file.

System Features	eForms	Business Online Account	Web Upload
Bank Accounts & Payments *	Payments are via ACH Debit. A payment is made with the tax return when there is an amount due. A checking account must be used. *	Payments are via ACH Debit. Save up to two bank accounts for each tax type. A checking or savings accounts may be used. *	Payments are via ACH Debit. Save a different bank account for each payment in a file. Or designate one bank account for all payments in a file. A checking account must be used. *
Warehousing Returns & Payments	Yes, using the “Schedule Payment for (date)” option.	Yes, using the “Select Payment Date” option.	Yes, using the “Schedule File” option.
Confirmation	Save and/or print an electronic copy (PDF) of the return, payment information and confirmation number for your computer records.	Print a confirmation page, with a confirmation number, for each return and payment.	Receive a confirmation email, with your file’s name, for each file submitted.
Viewing Online History	No online history is stored. Instead, you may save a PDF confirmation to your computer records.	View up to 14 months of online history.	View online history ranging from 120 days to 2 years based on form type. (See General FAQs for details.)
Filing Reminders	No. Instead, you may use our free Email Updates service for reminders.	Yes. You may also use our free Email Updates service for reminders.	No. Instead, you may use our free Email Updates service for reminders.
W-2 & 1099 Electronic Filing **	Yes. The W-2, 1099-R and 1099-MISC eForms require authentication if you access them from the eForms homepage. (See eForms FAQs for details.)	Yes. Access the W-2, 1099-R or 1099-MISC eForm from your Business Online Account, which will automatically authenticate the business for which you are filing.	File W-2, 1099-R, 1099-MISC and VK-1 data electronically using Web Upload. ** Files with W-2 or 1099 data require authentication before you can submit them.

* ACH Credit payments may be initiated through your bank. When paying by ACH Credit, your return information can be sent electronically using Business Online Account or Web Upload. A limited selection of eForms also allows ACH Credit. For additional details on the overall ACH process, please review the [Electronic Payment Guide](#).

** You may use multiple systems to address your filing/paying needs. For example, it is common for a company to use Web Upload to file just W-2/1099 data annually and use eForms or Business Online Account to file/pay the more frequently filed withholding tax returns.