

Recyclable Materials Processing Equipment Tax Credit Guidelines		
Task	Due Date	Completed
Set up website for guideline project to include: <ul style="list-style-type: none"> • Description of project and issues to be addressed • Tentative work plan • Procedure for joining list of interested parties • Contact person 	4/17/15	4/17/15
Identify interested parties and industry associations and their contact information (in addition to those who sign up after website goes on line)	4/17/15	4/17/15
Solicit comments and suggestions from interested parties via email and publication on website. Among the topics to be addressed: <ul style="list-style-type: none"> • General overview of the credit; • Statutory changes to the amount of the credit and the credit requirements by 2015 HB 1554 and 2015 SB 1205; and • The imposition of a \$2 million credit cap. (Note that the nature and volume of the responses will influence the Department's decision on whether one or more meetings and/or conference calls are needed.)	4/17/15	4/17/15
Deadline for initial public comments (minimum of 30 days after notice soliciting comments)	5/18/15	
Publish draft guidelines; announce if meeting or conference call is scheduled, or if only written comments accepted.	5/28/15	
<i>Meeting or telephone conference call (optional)</i>	TBA	
Deadline for public comments on draft guidelines (minimum of 60 days after publication of draft)	7/28/15	
Publish final guidelines: <ul style="list-style-type: none"> • Publish on website • Email to interested parties • Post in Policy Library as public document • Post on Town Hall 	8/10/15	